



USAID
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CHARTER

BOARD FOR INTERNATIONAL FOOD AND AGRICULTURAL DEVELOPMENT

Article I. Committee's Official Designation (Title):

Board for International Food and Agricultural Development (henceforth referred to as the "Board").

Article II. Authority:

Establishment of the Board is mandated by Section 298 of the Foreign Assistance Act of 1961 (Public Law 87-195), as amended.

Article III. Objectives and Scope of Activities:

The Board's mission is to assist the U.S. Agency for International Development in the administration of programs authorized by Section 297 of Title XII of the Foreign Assistance Act of 1961, as amended (Section 297). Its general areas of responsibilities include participating in the planning, development, and implementation of, initiating recommendations for, and monitoring, the activities described in Section 297.

Article IV. Description of Duties:

The Board's duties include but are not limited to:

- participating in the formulation of basic policy, procedures, and criteria for proposed project review, selection, and monitoring;
- developing and keeping a current roster of universities;
- recommending which developing nations could benefit from programs carried out under Title XII, and identifying those nations which have an interest in establishing or developing agricultural institutions;
- assessing the impact of programs carried out under Title XII in solving agricultural problems and natural resource issues in developing nations;
- developing information exchanges and consulting regularly with ngos, consumer groups, agribusinesses and associations, agricultural cooperatives and commodity groups, State

departments of agriculture, State agricultural research and extension agencies, and academic institutions;

- investigating and resolving issues concerning the implementation of Title XII as requested by universities and
- advising the Administrator on any and all issues as requested.

Article V. Agency or Official to Whom the Committee Reports:

The Board shall report to the Administrator of the U. S. Agency for International Development.

Article VI. Support:

The Office of Development Partners, an adjunct to the Office of the Administrator of the U.S. Agency for International Development, is responsible for financial and administrative support of the Board and its subordinate units.

Article VII. Estimated Annual Operating Costs and Staff Years

The estimated annual operating and administrative support cost (*subject to the availability of funds*) for BIFAD is approximately \$597,000 and does not include the salary and benefits of the DFO. This consists of \$300,000 in development assistance program funds and \$297,000 in recurring operating expense funds for two non-direct hire staff.

Article VIII. Designated Federal Officer:

A senior member of the Office of Development Partners (ODP) serves full time as the Director of the BIFAD Secretariat (ODP/BIFAD) and is also the Designated Federal Officer (DFO).

Article IX. Estimated Number and Frequency of Meetings:

The Board estimates that it will meet in public session at least two times per year (1st and 3rd quarters of the fiscal year). The Board may meet in closed executive session by teleconference whenever necessary to discuss Title XII program activities and issues during the year.

Article X. Duration:

The Board is authorized by statute as a permanent board and hence, is continuing in its duration.

Article XI. Termination:

Section 298 of Title XII provides for a permanent Board.

Article XII.

Membership and Designation:

The Board shall consist of seven members appointed by the President, no less than four to be selected from the universities as defined by Section 296 (d) of Title XII. The members selected from the universities will serve in a representative, not an individual, capacity. Terms of members shall be established by the President at the time of appointment, as provided by Section 298 (a) of Title XII.

Article XIII.

Subcommittees:

Board subordinate units are authorized as necessary for the performance of the Board's duties and the discharge of its responsibilities. All reporting, advice and work products of the Board subordinate units should be made through the Board.

The USAID Office of Development Partners may provide support services to the Board and its subordinate units through the BIFAD Secretariat.

Article XIV.

Recordkeeping:

Records are available subject to the Freedom of Information Act, 5 U.S.C. 552, and other applicable laws and regulations.

Article XV.

Filing Date:

The latter of the date of the USAID Administrator's approval of the Board's Charter renewal (noted below) and the date the renewed Board Charter is filed with the House International Relations Committee and the Senate Foreign Relations Committee.

Donald K. Steinberg

Donald K. Steinberg, Acting Administrator

12/29/10

Date